

**Minutes of the Stawley Parish Council Meeting held at Appley Pavilion at
7:30 pm on the 9th May 2023**

Parish Councillors present: Chairman, Paul Musgrove (PM)
Sarah Jones (SJ)
Pat Sweet (PS)
Clive Wall (CW)

Others present:-

Item	Action
<p>1. Apologies for Absence Matt Vellacott (MV) Dave Mansell (Somerset Councillor) Gwil Wren (Somerset Councillor)</p>	
<p>2. Declarations of Interest - None</p>	
<p>3. Minutes of Last meeting These were accepted as a true record and signed by the Chairman.</p>	
<p>4. Matters Arising not Covered Elsewhere</p> <ul style="list-style-type: none"> a. Great Western Canal Membership has been taken up at a cost of £25. b. Notifications of Planning Applications – the Parish Councils will be made aware of planning applications. Full details are contained in the published “Development Management Guidance for Parish, Town and City Councils” c. Broadband – still waiting for responses from Airband and Openreach. d. A letter of support was sent to Brendon Orchards Coop. 	
<p>5. Aggregate Lorry Movements – Somerset Council are well aware of the problem and we have been assured by our Somerset Councillors that a visit will be made by Enforcement Officers to Greentop Farm. Full details of the movements in and out of the property have been send to Somerset Council.</p>	
<p>6. Finance The current bank balance is £12,971.66. The Precept of £2,969 has been received</p> <ul style="list-style-type: none"> • Audit The Council reviewed the requirements of the Annual Governance and Accountability Return (AGAR) and concluded that: <ul style="list-style-type: none"> a. There had been no change to the risks faced by the Council in the past year which justified a change to the Risk Assessment. b. The Council could sign to agree to the statements made in Section 1 of the Annual Governance Statement. 	PM

<p>c. CW proposed and SJ seconded that the Section 1 of the AGAR had been completed correctly and the meeting agreed that the Section should be signed by the Chairman and Clerk.</p> <p>d. It was agreed that the RFO and Chairman should sign Section 2 of the AGAR.</p> <ul style="list-style-type: none"> The Council recorded its thanks to Maurice Stanbury for his audit work this year and to Pat Sweet for her continued careful work as the RFO. Insurance The RFO has got two quotes for insurance as the Council is now out of the 3 year agreement with BHIB. The quotes are £214 with Zurich and £223.28 with BHIB. The Council agreed that BHIB gave good customer service that made the extra £9 worth the cost and we should continue to insure through them Invoices It was agreed that the following invoices should be paid: <ul style="list-style-type: none"> Community Heartbeat - £55.20 for replacement pads for the Shop defibrillator. Microsoft - £59.04 for annual subscription to Office 365 . 	<p>PM & PS</p> <p>PS</p> <p>PS</p>
<p>7. Planning</p> <p>•35/23/0002 - Change of use of land from agricultural to holiday let/glamping with erection of shower and toilet block facility, wooden yurt/pod and change of use of cabin with garden area from potting shed to holiday let at Wagtail Farm, Bullockfield Hill, Stawley.</p> <p>This application was received after the publication of the Agenda however it was agreed that a discussion should be had at the meeting and a preliminary assessment made. Further enquiries of local residents will be made before the June meeting at which we will determine the Council's position.</p>	<p>CW</p>
<p>8. Reports from Members</p> <p>Roads – The fingerpost at Greenham has an incorrect spelling of Regis instead of Rogus for the finger pointing towards Holcomb Rogus. Somerset Forge has a new, correct, finger on order.</p> <p>Footpaths – SJ has finished the review of the list of lost paths from the Ramblers and passed the findings back to them. SJ noted that the path from Greenham to Elworthy Farm (WG11/12) has been highlighted on the Explore Somerset website as being particularly muddy especially at the NE end. The Chairman will bring this to the attention of the landowner.</p>	<p>PM</p>
<p>9. Any Other Business</p>	

