

Minutes of the Stawley Parish Council held on line at 7:30 pm on the 2nd June 2020

Parish Councillors present: Chairman, Paul Musgrove (PM)
 Simon Buttars (SB)
 Pat Sweet (PS)
 Matt Vellacott (MV)
 Clive Wall (CW)

Others present:- Dave Mansell (District Councillor)
 2 members of the Parish

Item	Action
1. Apologies for Absence None	
2. Election of Chairman and Allocation of Responsibilities CW proposed PM to continue as Chairman for the year. This was seconded by SB. PM was re-elected as Chairman and accepted the position.. The Portfolios were allocated as follows: <ul style="list-style-type: none"> • PS – Responsible Finance Officer (RFO) • SB – Highways • CW – Planning • MV - Footpaths 	
3. Declarations of Interest None	
4. Minutes of Last meeting These were accepted as a true record and signed by the Chairman.	
5. Matters Arising not Covered Elsewhere It has been rumoured that the Appley Cross field has been sold. The Chairman will investigate and report back at the next meeting. The Chairman reported that he had informed the owner of the Globe that there would not be a community bid to procure the pub.	PM
6. Police Report Nothing to report.	

<p>7. Finance</p> <p>Audit</p> <p>The Council reviewed the requirements of the Annual Governance and Accountability Return (AGAR) and concluded that:</p> <ul style="list-style-type: none"> • There had been no change to the risks faced by the Council in the past year which justified a change to the Risk Assessment. • The Council could sign to agree to the statements made in Section 1 of the Annual Governance Statement. <p>Section 1 of the AGAR. CW proposed and SB seconded that the Section had been completed correctly and the meeting agreed that the Section should be signed by the Chairman and Clerk.</p> <p>It was agreed that the RFO and Chairman would fill out and sign Section 2 of the AGAR with the figures from the agreed accounts which were distributed to the Councillors.</p> <p>Insurance</p> <p>It was agreed that the premium should be paid for the insurance which was in the third year of a three year contract.</p> <p>Payment of an invoice from Somerset West and Taunton Council (SWT)</p> <p>It was agreed that the invoice from SWT for election services during 2019 should be paid.</p> <p>Donation to Pavilion for Cob Hut repairs</p> <p>It was agreed that the Council will pay 50% of the cost of the repairs, being £362.50.</p> <p>Microsoft Invoice</p> <p>It was agreed that the annual licence fee for use of Microsoft Office 365 and One Drive of £54.72 should be paid.</p>	<p>PM PS PM</p> <p>PS</p> <p>PS</p> <p>PS</p> <p>PS</p>
<p>8. Planning</p> <ul style="list-style-type: none"> • 35/20/0001 – Prior approval for proposed change of use from agricultural building to dwelling house (Use Class C3) and associated building operations on land to the south of Lutley Bridge, Cockland Hill, Kittisford, Wellington After discussion it was determined that this application should be supported • 35/20/0002 – Application for Outline Planning permission with all matters reserved for the erection of 1 No. agricultural workers dwelling at Appley Croft Farm, Ham Hill, Stawley. The Agricultural Appraisal supplied to justify the need for the new residence was considered in depth by the Council. The Council decided to object to the application on the grounds of insufficient evidence that i) the new heifer rearing contract, on which the application was based, is sustainable and ii) that there is a genuine need for the applicant to reside on site. It was also felt that there was little 	

<p>justification for the erection of a new dwelling, rather than converting one of the many buildings already on site.</p>	
<p>9. Broadband The broadband situation has become worse since the start of lockdown as use of the 4G system had become overloaded. Attempts to get fibre into the Parish continue whilst we wait for a new contractor to be appointed by Connecting Devon and Somerset.</p>	
<p>10. Reports from Members Roads – SB had worked hard to get prices for the refurbishment of more fingerposts but was not able to present a firm figure to the Council. He will continue to push Exmoor Welding for a firm figure. A spring or other leakage has emerged on the road between Cothay Bridge Farm and the entrance to Cothay. The Clerk will report it to Highways. Footpaths – Maize has been planted again across a footpath between Kittisford and Appley. The right of way will be monitored.</p>	<p>SB PM</p>
<p>11. Correspondence Nil</p>	
<p>12. Any Other Business</p> <ul style="list-style-type: none"> It was determined that the paediatric defibrillator pads, at present in the defibrillator outside the Shop, should be removed. Schools will be approached for advice on whether these pads should be kept by them. 	<p>CW</p>

Meeting closed at 8:30pm

Next meeting: Date to be determined